

# Boxwood P.S. Parent School Council Meeting Minutes

**Meeting Date:** February 10, 2015 (meeting #6)

**Start Time:** 7:15pm

**End Time:** 8:59pm

**Next Meeting:** Tuesday, March 31

	Name	Position	Returning Member	New Member
Attendees	Catherine Arnold	Principal	x	
	Dane Prince	Vice-Principal		x
	Bobby Panchu	Co-Chair	x	
	Adam Asimi	Co-Chair	x	
	Elsa Chan	Secretary	x	
	Bina Kadakia	Treasurer	x	
	Nappinder Dogra	Member	x	
	Jaspal Deol – Absent	Member	x	
	Kulvinder Rai – Absent	Member	x	
	Nathan Thinagarippillai - Absent	Member		x
	Pranab Mitra – Absent	Member	x	
	Niroshi Moonemalle – Absent	Member	x	
	Anjula Sukumar – Absent	Member	x	
	Taranpreet Sandhu – Absent	Member	x	
	Jeyaruban Jeyalingam – Absent	Member		x
	Ifhat Rahman – Absent	Member		x

## Opening remarks

- Minutes from last meeting – update year and adjust pizza revenue line item
- Minutes adopted

## Boxwood Travel Plan (Tina Smith)

- **Feb 4<sup>th</sup> Walk to School Day** – Snowflake charms given out for first Travel Plan Day event, hot chocolate and other prizes like bike helmets could be won from a draw
  - Entire school outdoor Physical Daily Activity (PDA)
  - Local media, Snapped Markham and York Regional Police all attended in support
- 15 respondents to Parent Survey – results to be compiled and reviewed at an upcoming meeting
- **ASK #1** – sports equipment to support Intramural sports during lunch periods, all grades will benefit, for a total of (\$1440.59)
  - Detailed list with associated cost per item provided by Tina
  - Bobby to email details to parent council members for voting
- **ASK #2** – in support of additional Walking Wednesdays, charm reward per month proposal to encourage kids to get excited and continue to participate and continue adding to their charm collection
  - Entire school will benefit and will be connected to Spirit Days
  - Comes in packs of 500 with a total cost of \$362.20
  - Tina to validate if cost is in Cdn or US funds
  - Bobby to email details to parent council members for voting
  - Review September plans in May meeting so ready to start up program at beginning of next school year
- **ASK #3** – Mr. Prince raised need for new jerseys for Boxwood sports teams
  - Existing jerseys are low in numbers and mismatched with two different styles
  - will bring back a cost for Parent Council review

## Adoption of Agenda/Approval of Previous Meeting Minutes:

- Previous meeting's minutes from Dec. 9 adopted

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## Treasurer's Report

- Current Balance – \$5 645.37 (including planned future expenses)
- Heard back from Board re: Sprint tech Cost Sharing – went over budget in Fall so Spring Council spend will be capped at \$137 (vs. \$2000 earmarked which has now been added back to current balance).
- Members in attendance approved report

## Administration Update:

- **SIP** – three Parent Council goals/activities have been embedded
  - Science lab, Healthy Schools, Technology, etc.
  - Soft copy sent out by Catherine for Parent Council review
- Microphones for assemblies now in good state and do not require additional funding at this time
- **Lego Builders & Automation** – a Boxwood team will be attending this Skills Canada event taking place at Seneca in categories of Science, Lego small machine building, Animation, Video
  - 4 students last year participating again and 16 students, new to program, will also attend
  - 6 teams in total
  - Junior and Senior teams
- **Pizza Lunch Fridays** – everything running smoothly
  - Pizza slices on demand sales at \$2/slice are good
  - We will add 1 extra cheese large pizza to every week
- **Subway Lunches** – good response with 154 sales with this initial order
  - Each sub will have student's name on it
  - Students need to come to the office to pick up the sub
  - Teachers are eligible for the \$3.50 offer
- **Bingo Culture Night** – Catherine meeting with Student Council weekly to plan this Student and Parent Council joint event
  - A Thursday evening seems to be the best
  - Avoid April 15<sup>th</sup> as Regional Parent Symposium at Sheraton Parkway in Richmond Hill that night
  - targeting April 23 for event
  - need to solution how we distribute food fairly
  - Student council to figure community food options
  - Parent Council to supply some food (as Plan B if needed), bingo dabbers, bingo playing sheets, bingo set itself (\$200-300 spent by Council last year)
  - Last year's set up worked well
  - If we invite local business to set up a table for \$25 that night, tables should be set up along the side of the gym, path between main entry door and food
  - Catherine to supply Adam a letter from Boxwood to provide Wal-Mart seeking their support
  - Bobby to create flyer to attract local business to participate
  - Adam to source out prizing
- **Technology Update** – see bullet above in Treasurer's Report on Spring Cost Sharing update
  - Boxwood would like to make better use of the iPad tablets as students currently gravitate
  - Wireless keyboards for iPads have been ordered